



# FCSA President Elections Election Regulations

Thank you for taking part in the FCSA President Elections!

The following Election Guidelines are in place to ensure the elections run as smoothly and as fairly as possible. Please ensure you have familiarised yourself with the Guidelines and if you have any questions, don't hesitate to get in touch with Craig Walker, the Deputy Returning Officer.

## **Conduct in Elections**

- Candidates may criticise only the policies of another candidate that have appeared in the campaign, but not the persona of another candidate. This also applies to remarks made on social media.
- Face to face canvassing of students is allowed after a nomination form has been validated but the use of campaign materials is not allowed until after the Candidates Meeting with the Returning Officer.
- Candidates are allowed to organise a campaign team, the members of which must be ordinary members.
- Candidates and their campaign teams are expected to follow all Association and College policies regarding acceptable standards of behaviour.
- Candidates must conduct themselves in the appropriate manner at all times; intimidation or bullying of other candidates or voters will not be tolerated.
- Candidates will in no way attempt to undermine the fair and democratic running of the election.
- If the Returning Officer decides a candidate has not conducted themselves appropriately at any time throughout the election, a warning or disqualification may be issued.
- A candidate who receives a second warning will be disqualified.

## **Publicity**

- By close of nominations, each candidate can submit a manifesto. No change to a manifesto will be permitted following its approval.
- To guarantee fairness the FCSA staff will provide each candidate with a supply of printed materials. Candidates are not permitted to print or copy additional materials but can order more from the FCSA staff if needed.
- The Deputy Returning Officer shall be responsible for keeping candidates informed of any problems in the production of publicity and shall be

empowered to agree a solution to the problem in consultation with the candidates concerned.

- Election material will be distributed at the Candidates Meeting organised by the Returning Officer. All candidates will be expected to attend.
- Candidates are free to distribute publicity at any time after 12noon on the 18<sup>th</sup> of April when Campaigning Begins up to the close of ballots at 2pm on the 27<sup>th</sup> of April.
- Candidates may display publicity on designated notice boards at each campus.
- The Deputy Returning Officer will ensure that candidates can distribute publicity in the refectories in advance of the campaign period.
- Candidates are allowed to make use of Social Media during the election. Social Media sites may be used for the purposes of campaigning. Candidates are free to set up personal pages as well as posting to the Association social media sites. All online campaigning activity must adhere to the principles outlined in Section 2.6: Conduct in Elections.
- Candidates may not use FCSA club, society, or group email lists to promote their campaign.
- Candidates may not use any Fife College social media sites, email lists, or any other Fife College broadcast channels to promote their campaign.
- The FCSA will arrange slots on the FCSA Social Media Channels for each candidate to promote their campaigns.
- The FCSA may also work with the College to arrange slots for candidates to promote their campaigns on College official channels and broadcast platforms.
- Whilst voting is open, candidates should not campaign in the same area as any polling stations that are setup on campus.

### **Funding**

- All candidates will be given a £100 allowance, reimbursed at the end of the election by the association to cover the costs of the campaign. Receipts must be provided. No candidates shall use personal finance outside of this; receive donations, in cash or kind, from any source.
- Reimbursement level for travel expenses to other campuses will be set at the onset of campaigning and will only be paid on the production of valid bus tickets / detailed mileage for each trip.